

University Teaching Committee Agenda

Meeting to be held on Thursday 7 December 2023 at 9.30 am in Room H/G21, Heslington Hall, Campus West

Papers are available in the UTC Papers Folder. Members unable to attend are asked to inform David Gent in advance (email david.gent@york.ac.uk or decline the Google Calendar invite).

Please see the Category 2 Agenda [final page] for items which are: [a] information provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

Category 1 - Main Agenda

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1 9.30 hrs	Welcome and apologies for absence	N/A	To note	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note	Chair
1.3	Unreserved Minutes of the UTC meeting held on 9 November 2023	UTC.23-24/37	To confirm	Chair
1.4	Action Tracking and Matters Arising from the Minutes	UTC.23-24/38	To receive	Chair
1.5	Chair's Action taken since the last meeting: none to report	N/A	N/A	N/A
1.6 9.35 hrs	Oral Report from the Chair	N/A	To receive	Chair
1.7 9.40 hrs	Oral report from the Student Representatives	N/A	To receive	Student Reps

Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1 9.45 hrs	Learning and Teaching Strategy Discussion <i>(Note: Faculty strategies are included in the Category 2 papers for reference)</i>	UTC.23-24/39 (Slides to be presented in	To consider	Chair and Associate Deans (TLS)

No.	Item	Item Code	Status	Lead(s)
		meeting)		
2.2 10.15 hrs	Strategy for Online and Distance Learning Provision	UTC.23-24/40 (Slides to be presented in meeting)	To consider	Chair
2.3 10.30 hrs	Verbal Update on York Online Provision	N/A	To note	Head of Online Partnerships
2.4 10.40 hrs	Future TEF Preparations	UTC.23-24/41	To consider	Director of SAAA / Secretary

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
3.1 10.55 hrs	Extraordinary Congregation for Awards	UTC.23-24/42	To consider	Chair and Deputy Director (SAAA)
10 minute break				
3.2 11.15 hrs	Special Cases Policy Changes <i>[Proposals explained in cover paper, which cross-references to documents in Category 2]</i>	UTC.23-24/43	To approve	Deputy Director (SAAA) and Special Cases Manager
3.3 11.35 hrs	Guide to Assessment: High-level structure <i>[Note: it is intended that this will be the subject of a presentation at the meeting, with a document to follow after the meeting by written circulation for members' feedback]</i>	UTC.23-24/44 (To follow)	To consider	Chair of SCA

Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
4.1 11.45 hrs	New Programme: BA Social Work [apprenticeship] [Programme Approval form: plus see other supporting documentation in Category 2]	UTC.23-24/45a	To approve	Claire Ball-Smith and Scott Slorach (reviewers)

Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
5.1 12.00 hrs	Standing Committee on Assessment: Annual Priorities and Schedule of Business	UTC.23-24/46	To approve	Chair of SCA
5.2 12.10 hrs	Faculty Learning and Teaching Group: notes from the following meetings: a) Arts and Humanities, 8 November 2023 b) Sciences, 8 November 2023 (Draft) <i>[Notes from the Social Sciences FLTG held in November 2023 will be presented to the February meeting of UTC]</i>	UTC.23-24/47 UTC.23-24/48	To receive	Associate Deans, TLS

Date of the next meeting: Thursday 15 February 2024, 9.30

David Gent (david.gent@york.ac.uk)

[Category 2 papers on next page]

Items relating to the Meeting to be held on Thursday 7 December 2023 at 9.30 am, in Room H/G21, Heslington Hall, Campus West

Category 2 Agenda Items are provided for: [a] information only, where UTC discussion is not required or anticipated, unless a request is made to escalate an item is from Category II to Category I for consideration OR as [b] supplementary information and data for items on the Category I agenda.

Section 6: Category 2 Items

Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Faculty Strategies: a) Arts and Humanities Faculty Strategy b) Sciences Faculty Strategy c) Social Sciences Faculty Strategy	UTC.23-24/49 UTC.23-24/50 UTC.23-24/51	2.1, Learning and Teaching Strategy Discussion
6.2	Special Cases Proposals: Appendices: a) Appendix 1: Special Cases Taught Programmes Advisory Group Terms of Reference b) Appendix 2: Amendments to Appeals Procedures c) Appendix 3: Proposed Progress Cases Policy d) Appendix 4: Proposed Revisions to Regulation 6 (for recommendation to Senate)	UTC.23-24/43, Appendices 1-4	3.2, Special Cases Proposals
6.3	BA Social Work [Apprenticeship]: a) Module Descriptors - see links in programme approval form (45a) b) External Assessor's Report c) Response to the External Assessor d) KSB's Map	Ref paper 45a; UTC.23-24/45b; UTC.23-24/45c; UTC.23-24/45d	4.1, BA Social Work

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